

Field Number	Old Form Line #	New Form Line #	New Field Name	Start Position	Field Length
1	n/a	n/a	Section Indicator	1	1
2	n/a	n/a	Record Number	2	5
3	19d	5g.	Date Unit Last Passed Inspection	7	8
4	n/a	5h.	Date Unit Last Inspected	15	8
5	20a	12a.	Number of Bedrooms on Voucher	23	1
6	20b	12b.	Family Moving into Unit Indicator	24	1
7	n/a	12c.	Does the Family qualify as Hard to House?	25	1
8	20c	12d.	Portability Indicator	26	1
9	20d	12e.	Cost Billed per Month	27	5
10	20e	12f.	HA Number Billed	32	8
11	20f	12g(a).	SRO Indicator	40	1
12	20f	12g(b).	IGR Indicator	41	1
13	19b	12h.	Owner Name	42	35
14	19c	12i.	Owner TIN/SSN	77	9
15	22a	12j.	Voucher Payment Standard	86	4
16	22c	12m.	Maximum Subsidy	90	5
17	22f	12n.	Utility Allowance	95	3
18	22g	12p.	Rent to Owner	98	5
19	22h	12q.	Gross Rent of Unit	103	5
20	22i	12r.	Gross Rent Less Maximum Subsidy	108	5
21	n/a	12s.	Reserved	113	3
22	22k	12t.	Total Family Contribution	116	5
23	22l	12u.	Gross Rent Less Contribution	121	5
24	22m	12v.	Total Voucher Subsidy	126	5
25	22n	12w.	HAP to Owner (Rent Calculation)	131	5
26	22o	12x.	Family Rent to Owner	136	5
27	22p	12y.	Utility Reimbursement to Family	141	5
28	n/a	12aa.	Reserved	146	5
29	n/a	12ab.	Normal Total HAP	151	5
30	n/a	12ac.	Total Number Eligible	156	2
31	n/a	12ad.	Total Number in Family	158	2
32	n/a	12ae.	Proration Percentage	160	2
33	n/a	12af.	Prorated Total HAP	162	5
34	n/a	12ag.	Mixed Family Total Family Contribution	167	5
35	n/a	12ai.	Mixed Family Tenant Rent Indicator	172	1
36	n/a	12ai.	Mixed Family Tenant Rent	173	5
37	n/a	12aj.	Manufactured Homeowner Indicator	178	5
38	n/a	12ak.	Prorated HAP to Owner	183	5

<b>NAME:</b>	<b>Type of Action</b>
DESCRIPTION:	Indicates the reason for submitting a 50058 record for the family
TYPE:	Numeric
SIZE:	1
COMMENTS:	none
EDITS:	Fatal: • Cannot be blank Fatal: • Must be valued '1', '2', '3', '4', '5', '6', '7', or '8'
FIELD NUMBER:	11
POSITION:	33
LINE REFERENCE NO:	2a.

---

<b>NAME:</b>	<b>Effective Date of Action</b>
DESCRIPTION:	This is the effective date of the action occurring in line 2a.
TYPE:	Date
SIZE:	8
COMMENTS:	Must be in MMDDCCYY format
EDITS:	Fatal: • Cannot be blank Fatal: • Cannot be earlier than the Date of Admission to Program, if provided Fatal: • Cannot be earlier than the effective date of action previously submitted for this family Fatal: • Must be in MMDDCCYY format Fatal: • If 1d equals 'CE' and 2a equals 1, 4, or 7, date must be earlier than 10/01/1999 Warning: • Cannot be later than 90 days from Date Last Modified Warning: • Cannot be older than 18 months (MTCS will purge Form before processing)
FIELD NUMBER:	12
POSITION:	34-41
LINE REFERENCE NO:	2b.

---

<b>NAME:</b>	<b>Family Subsidy Status Under Noncitizen Rule</b>
<b>DESCRIPTION:</b>	Codes to determine the subsidy status of a family based on the noncitizen rule
<b>TYPE:</b>	Alpha
<b>SIZE:</b>	1
<b>COMMENTS:</b>	None
<b>EDITS:</b>	<p>Fatal: • Must be valued 'C', 'E', 'F', 'P', 'T', or 'N'</p> <p>Warning: • Can no longer equal 'N' beginning October 1, 1999</p> <p>Fatal: • Cannot be 'E' if any family member (3h equal to 'H', 'S', 'Y', 'E', 'K', or 'A') is an ineligible noncitizen (3i equals 'IN') or pending verification (3i equals 'PV')</p> <p>Fatal: • Must be 'P', 'C' or 'T' if any family member (3h equal to 'H', 'S', 'Y', 'E', 'K', or 'A') is an ineligible noncitizen (3i equals 'IN')</p> <p>Warning: • May be blank if 2a is '5', '6', or '8'</p> <p>Fatal: • If 3s = 'P', at least one family member must have a member citizen code (3i) of 'EN', 'EC' or 'PV'</p> <p>Fatal: • Must equal 'T' if all members of the family are ineligible noncitizens (3i equals 'IN' for all family members)</p> <p>Fatal: • Cannot be 'P' if all family members are eligible citizens (3i equals 'EC' for all family members) or eligible noncitizens (3i equals 'EN' for all family members) or pending verification (3i equals 'PV' for all family members)</p>
<b>FIELD NUMBER:</b>	20
<b>POSITION:</b>	80
<b>LINE REFERENCE NO:</b>	3s.

---

<b>NAME:</b>	<b>Effective Date of Family Subsidy Status</b>
<b>DESCRIPTION:</b>	Original date family qualified for continuation of assistance, or date temporary deferral of termination was granted
<b>TYPE:</b>	Date
<b>SIZE:</b>	8
<b>COMMENTS:</b>	MMDDCCYY format
<b>EDITS:</b>	<p>Fatal: • Cannot be blank if 3s is 'C' or 'T'</p> <p>Fatal: • If valued, must be in MMDDCCYY format</p> <p>Warning: • May be blank if 2a is '5', '6', or '8'</p>
<b>FIELD NUMBER:</b>	21
<b>POSITION:</b>	81-88
<b>LINE REFERENCE NO:</b>	3t.

---

**NAME:** **Very Low Income Limit Indicator**

**DESCRIPTION:** Indicates whether or not the family qualified for program admission even though their income exceeded the very low income limit

**TYPE:** Alpha

**SIZE:** 1

**COMMENTS:** Use 'Y' or 'N'

**EDITS:** Fatal: • If valued, must be 'Y' or 'N'

Fatal: • Must be valued if 1d equals 'CE', 'VO', 'MR', or 'MC' unless 2a equals '5', '6', or '8'

**FIELD NUMBER:** 27

**POSITION:** 116

**LINE REFERENCE NO:** 4d.

---

**NAME:** **Unit Address (Number and Street)**

**DESCRIPTION:** Address of the unit

**TYPE:** Alphanumeric

**SIZE:** 40

**COMMENTS:** Unit number and street; Do not use Post Office Boxes

**EDITS:** Fatal: • Cannot be blank unless 2a equals '5', '6', or '8'

**FIELD NUMBER:** 28

**POSITION:** 117-156

**LINE REFERENCE NO:** 5a.

---

**NAME:** **Unit Apartment Number**

**DESCRIPTION:** Apartment number of the unit

**TYPE:** Alphanumeric

**SIZE:** 10

**COMMENTS:** None

**EDITS:** None

**FIELD NUMBER:** 29

**POSITION:** 157-166

**LINE REFERENCE NO:** 5a.

---

<b>NAME:</b>	<b>Member Relation Code</b>
DESCRIPTION:	Describes the member's category in the household
TYPE:	Alpha
SIZE:	1
COMMENTS:	Use 'H' for Head, 'S' for spouse, 'K' for co-head, 'F' for foster child/foster adult, 'Y' for other youth under 18, 'E' for full-time student 18+, 'L' for live-in aid, and 'A' for other adult
EDITS:	Fatal: • Cannot be blank Fatal: • Must be valued 'H', 'S', 'F', 'Y', 'E', 'L', 'K' or 'A' ('S' and 'K' are mutually exclusive) Fatal: Warning: • Must be valued 'H' when member number (3a) = 01 Warning: • If valued 'Y', then 2b minus 3e must be less than 18 • If valued 'A' or 'E', then 2b minus 3e must be equal to or greater than 18
FIELD NUMBER:	9
POSITION:	59
LINE REFERENCE NO:	3h.

---

<b>NAME:</b>	<b>Member Citizenship Code</b>
DESCRIPTION:	Code indicating the member's citizenship status
TYPE:	Alpha
SIZE:	2
COMMENTS:	Use 'EC' for eligible citizen, 'EN' for eligible noncitizen, 'IN' for ineligible noncitizen, and 'PV' for pending verification
EDITS:	Fatal: • Must be valued 'EC', 'EN', 'IN', 'PV', or 'XX' unless 3h equals 'F' or 'L' Warning: • Can no longer equal 'XX' beginning October 1, 1999
FIELD NUMBER:	10
POSITION:	60-61
LINE REFERENCE NO:	3i.

---

**NAME:** **Number of Bedrooms on Certificate**  
**DESCRIPTION:** The number of bedrooms listed on the certificate  
**TYPE:** Numeric  
**SIZE:** 1  
**COMMENTS:** None  
**EDITS:** Fatal: • Range: 0-9  
Fatal: • If valued, 1d must equal 'CE' or 'MC'  
**FIELD NUMBER:** 5  
**POSITION:** 23  
**LINE REFERENCE NO:** 11a.

---

**NAME:** **Family Moving Into Unit Indicator**  
**DESCRIPTION:** Indicates that the family is now moving into this unit  
**TYPE:** Alpha  
**SIZE:** 1  
**COMMENTS:** Use 'Y' for yes and 'N' for no  
**EDITS:** Fatal: • If valued, 1d must equal 'CE' or 'MC'  
Fatal: • If valued, must be 'Y' or 'N'  
Fatal: • If 1d equals 'CE' and 2b equals a date equal to or later than 10/01/1999, must equal 'N'  
**FIELD NUMBER:** 6  
**POSITION:** 24  
**LINE REFERENCE NO:** 11b.

---

**NAME:** **Owner TIN/SSN**  
**DESCRIPTION:** Tax Identification or Social Security Number of the owner  
**TYPE:** Alphanumeric  
**SIZE:** 9  
**COMMENTS:** Enter either the TIN or the Owner SSN  
**EDITS:** Fatal: • If valued, 1d must equal 'CE' or 'MC'  
Fatal: • If valued, must be 9 characters  
**FIELD NUMBER:** 17  
**POSITION:** 80-88  
**LINE REFERENCE NO:** 11i.

---

**NAME:** **FMR or Exception Rent**  
**DESCRIPTION:** Fair Market Rent or Exception Rent  
**TYPE:** Numeric  
**SIZE:** 5  
**COMMENTS:** Only for new admision or move  
**EDITS:** Fatal: • If valued, 11b (moving to unit) must be 'Y', or 2a ( action) must be '1' (new admission), or 2f must be 'PR', or 11g for OFTO must be 'Y'  
Fatal: • If 11g for OFTO equals 'Y', must be valued  
Fatal: • If valued, 1d must equal 'CE' or 'MC'  
Fatal: • If 1d equals 'CE' and 2b equals a date equal to or later than 10/01/1999, must be blank  
**FIELD NUMBER:** 18  
**POSITION:** 89-93  
**LINE REFERENCE NO:** 11j.

---

**NAME: Mod Rehab Indicator**

DESCRIPTION: Indicates whether the housing type is Mod Rehab

TYPE: Alpha

SIZE: 1

COMMENTS: Use 'Y' for yes and 'N' for no

EDITS: Fatal: • If valued, 1d must equal 'MC'

Fatal: • If valued, must be 'Y' or 'N'

FIELD NUMBER: 14

POSITION: 43

LINE REFERENCE NO: 11g. (d)

**NAME: OFTO Indicator**

DESCRIPTION: Indicates whether the housing type is OFTO

TYPE: Alpha

SIZE: 1

COMMENTS: Use 'Y' for yes and 'N' for no

EDITS: Fatal: • If valued, 1d must equal 'CE' or 'MC'

Fatal: • If valued, must be 'Y' or 'N'

Fatal: • If 1d equals 'CE' and 2b equals a date equal to or later than 10/01/1999, must equal 'N'

FIELD NUMBER: 15

POSITION: 44

LINE REFERENCE NO: 11g. (e)

**NAME: Owner Name**

DESCRIPTION: Name of unit owner

TYPE: Alphanumeric

SIZE: 35

COMMENTS: None

EDITS: Fatal: • If valued, 1d must equal 'CE' or 'MC'

FIELD NUMBER: 16

POSITION: 45-79

LINE REFERENCE NO: 11h.



---

<b>NAME:</b>	<b>Family Moving Into Unit Indicator</b>
DESCRIPTION:	Indicates that the family is now moving into this unit
TYPE:	Alpha
SIZE:	1
COMMENTS:	Use 'Y' for yes and 'N' for no
EDITS:	Fatal: <ul style="list-style-type: none"><li>• If valued, 1d must equal 'VO'</li></ul>
	Fatal: <ul style="list-style-type: none"><li>• If valued, must be 'Y' or 'N'</li></ul>
FIELD NUMBER:	6
POSITION:	24
LINE REFERENCE NO:	12b.

---

---

<b>NAME:</b>	<b>Does the Family Qualify for Hard to House?</b>
DESCRIPTION:	Indicates if the family qualified as a Hard to House family
TYPE:	Alpha
SIZE:	1
COMMENTS:	Use 'Y' for yes and 'N' for no
EDITS:	Fatal: <ul style="list-style-type: none"><li>• If valued, 1d must equal 'VO'</li></ul>
	Fatal: <ul style="list-style-type: none"><li>• If valued, must be 'Y' or 'N'</li></ul>
	Fatal: <ul style="list-style-type: none"><li>• If 12aj equals MHS, must be 'N'</li></ul>
FIELD NUMBER:	7
POSITION:	25
LINE REFERENCE NO:	12c.

---

**NAME:** **Voucher Payment Standard**  
**DESCRIPTION:** Payment standard stated on the family's voucher  
**TYPE:** Numeric  
**SIZE:** 4  
**COMMENTS:** Use whole numbers  
**EDITS:** Fatal: • If valued, 1d must equal 'VO'  
Fatal: • Range: 50-3000  
**FIELD NUMBER:** 15  
**POSITION:** 86-89  
**LINE REFERENCE NO:** 12j.

---

**NAME:** **Maximum Subsidy**  
**DESCRIPTION:** Voucher payment standard minus TTP on adjusted annual income  
**TYPE:** Numeric  
**SIZE:** 5  
**COMMENTS:** If TTP on adjusted annual income is larger, put 0  
**EDITS:** Fatal: • If valued, 1d must equal 'VO'  
Fatal: • Must equal 12j minus 9j unless 9j is larger. If 9j is larger, must equal 0  
**FIELD NUMBER:** 16  
**POSITION:** 90-94  
**LINE REFERENCE NO:** 12m.

---

**NAME:** **Utility Allowance**  
**DESCRIPTION:** The allowance for utilities  
**TYPE:** Numeric  
**SIZE:** 3  
**COMMENTS:** Use whole numbers; If none, enter 0  
**EDITS:** Fatal: • If valued, 1d must equal 'VO'  
Warning: • Range: 0-400  
**FIELD NUMBER:** 17  
**POSITION:** 95-97  
**LINE REFERENCE NO:** 12n.

---

**NAME: Reserved**

DESCRIPTION: Reserved for future use if instructed by HUD

TYPE: Numeric

SIZE: 3

COMMENTS: Submit blanks unless instructed by HUD

EDITS: Fatal: • Must be blank or equal zero

FIELD NUMBER: 21

POSITION: 113-115

LINE REFERENCE NO: 12s.

---

**NAME: Total Family Contribution**

DESCRIPTION: Higher of Gross Rent Less Maximum Subsidy or Minimum Family Contribution

TYPE: Numeric

SIZE: 5

COMMENTS: Use whole numbers

EDITS: Fatal: • If valued, 1d must equal 'VO'

Fatal: • Must be valued unless 3s equals 'P'

Fatal: • Must equal 12r

FIELD NUMBER: 22

POSITION: 116-120

LINE REFERENCE NO: 12t.

---

**NAME: Gross Rent Less Contribution**

DESCRIPTION: Gross rent minus the total family contribution

TYPE: Numeric

SIZE: 5

COMMENTS: Use whole numbers

EDITS: Fatal: • Must be valued unless 3s equals 'P'

Fatal: • If valued, 1d must equal 'VO'

Warning: • If valued, must equal 12q minus 12t. If calculation results in a negative number, must equal 0.

FIELD NUMBER: 23

POSITION: 121-125

LINE REFERENCE NO: 12u.

---

<b>NAME:</b>	<b>Reserved</b>
DESCRIPTION:	Reserved for future use if instructed by HUD
TYPE:	Numeric
SIZE:	5
COMMENTS:	Submit blanks unless instructed by HUD
EDITS:	Fatal: <ul style="list-style-type: none"><li>• Must equal zero</li></ul>
FIELD NUMBER:	28
POSITION:	146-150
LINE REFERENCE NO:	12aa.

---

<b>NAME:</b>	<b>Normal Total HAP</b>
DESCRIPTION:	Normal total HAP under proration
TYPE:	Numeric
SIZE:	5
COMMENTS:	Lower of maximum subsidy or alternate HAP
EDITS:	Fatal: <ul style="list-style-type: none"><li>• Must be valued if 3s equals 'P' (prorated assistance)</li></ul>
	Fatal: <ul style="list-style-type: none"><li>• If valued, 1d must equal 'VO'</li></ul>
	Fatal: <ul style="list-style-type: none"><li>• If valued, must equal 12m</li></ul>
FIELD NUMBER:	29
POSITION:	151-155
LINE REFERENCE NO:	12ab.

---

**NAME:** **Mixed Family Tenant Rent**  
**DESCRIPTION:** Tenant Rent based on proration  
**TYPE:** Numeric  
**SIZE:** 5  
**COMMENTS:** Use field 35 to indicate if the number is positive or negative  
**EDITS:** Fatal: • Must be valued if 3s equals 'P' (prorated assistance)  
Fatal: • If valued, must equal 12ag minus 12n  
Fatal: • If valued, cannot exceed 2498  
Fatal: • If valued, 1d must equal 'VO'  
**FIELD NUMBER:** 36  
**POSITION:** 173-177  
**LINE REFERENCE NO:** 12ai.

---

**NAME:** **If manufactured homeowner leasing the space, enter MHS**  
**DESCRIPTION:** Manufactured homeowner indicator  
**TYPE:** Alphanumeric  
**SIZE:** 5  
**COMMENTS:** Submit blanks unless manufactured homeowner  
**EDITS:** Warning: • Must be blank or MHS  
**FIELD NUMBER:** 37  
**POSITION:** 178-182  
**LINE REFERENCE NO:** 12aj.

---

**NAME: Date Unit Last Passed Inspection**

DESCRIPTION: The date the unit last passed inspection

TYPE: Date

SIZE: 8

COMMENTS: MMDDCCYY format

EDITS: Fatal: • Cannot be blank if 14b equals 'Y'

Fatal: • If valued, 1d must equal 'CE'

Fatal: • If valued, must be MMDDCCYY format

FIELD NUMBER: 3

POSITION: 7-14

LINE REFERENCE NO: 5g.

**NAME: Date Unit Last Inspected**

DESCRIPTION: The date the unit was last inspected

TYPE: Date

SIZE: 8

COMMENTS: MMDDCCYY format

EDITS: Fatal: • If valued, 1d must equal 'CE'

Fatal: • If valued, must be MMDDCCYY format

FIELD NUMBER: 4

POSITION: 15-22

LINE REFERENCE NO: 5h.

**NAME: Number of Bedrooms on Certificate**

DESCRIPTION: The number of bedrooms listed on the certificate

TYPE: Numeric

SIZE: 1

COMMENTS: None

EDITS: Fatal: • Range: 0-9

Fatal: • If valued, 1d must equal 'CE'

FIELD NUMBER: • 5

POSITION: 23

LINE REFERENCE NO: 14a.

**NAME:** **Family Moving Into Space Indicator**

**DESCRIPTION:** Indicates that the family is now moving into this space

**TYPE:** Alpha

**SIZE:** 1

**COMMENTS:** Use 'Y' for yes and 'N' for no

**EDITS:**

- Fatal: • If valued, 1d must equal 'CE'
- Fatal: • Must be 'Y' or 'N'
- Fatal: • If 1d equals 'CE' and 2b equals a date equal to or later than 10/01/1999, must be N

**FIELD NUMBER:** 6

**POSITION:** 24

**LINE REFERENCE NO:** 14b.

---

**NAME:** **Portability Indicator**

**DESCRIPTION:** Indicates if this family moved into this HA jurisdiction under portability

**TYPE:** Alpha

**SIZE:** 1

**COMMENTS:** Enter 'Y' if this family moved into this HA jurisdiction under portability

**EDITS:**

- Fatal: • If valued, 1d must equal 'CE'
- Fatal: • If valued, must equal 'Y' when 2a equals '4' (portability move-in)
- Fatal: • If valued, must be 'Y' or 'N'

**FIELD NUMBER:** 7

**POSITION:** 25

**LINE REFERENCE NO:** 14c.

---

**NAME:** **Cost Billed per Month**

**DESCRIPTION:** Monthly amount billed to another HA for this family

**TYPE:** Numeric

**SIZE:** 5

**COMMENTS:** Enter '0' if this HA has absorbed this family into it's own program

**EDITS:** Fatal: 

- If valued, 1d must equal 'CE'
- Must equal zero if 14c (portability) equals 'N'
- Range: 0-3000

**FIELD NUMBER:** 8

**POSITION:** 26-30

**LINE REFERENCE NO:** 14d.

---

**NAME:** **HA Number Billed**

**DESCRIPTION:** Number of HA billed under portability

**TYPE:** Alphanumeric

**SIZE:** 8

**COMMENTS:** Leave blank if portability equals 'N'

**EDITS:** Fatal: 

- If valued, must be 2 letter state code followed by 3 digit number

Fatal: 

- Cannot be blank if 14d (cost billed per month) is greater than zero

Fatal: 

- Must be blank if 14c equals 'N'

Fatal: 

- If valued, 1d must equal 'CE'

**FIELD NUMBER:** 9

**POSITION:** 31-38

**LINE REFERENCE NO:** 14e.

---



**NAME:** **OFTO Indicator**

**DESCRIPTION:** Indicates whether the housing type is Over FMR Tenancy Option

**TYPE:** Alpha

**SIZE:** 1

**COMMENTS:** Use 'Y' for yes and 'N' for no

**EDITS:**

- Fatal: • If valued, 1d must equal 'CE'
- Fatal: • If valued, must be 'Y' or 'N'
- Fatal: • If 1d equals 'CE' and 2b equals a date equal to or later than 10/01/1999, must be N

**FIELD NUMBER:** 10

**POSITION:** 39

**LINE REFERENCE NO:** 14f.

---

**NAME:** **Space Owner Name**

**DESCRIPTION:** Name of space owner

**TYPE:** Alphanumeric

**SIZE:** 35

**COMMENTS:** None

**EDITS:**

- Fatal: • If valued, 1d must equal 'CE'

**FIELD NUMBER:** 11

**POSITION:** 40-74

**LINE REFERENCE NO:** 14g.

---

**NAME:** **Space Owner TIN/SSN**

**DESCRIPTION:** Tax Identification or Social Security Number of the space owner

**TYPE:** Alphanumeric

**SIZE:** 9

**COMMENTS:** Enter either the TIN or the SSN

**EDITS:**

- Fatal: • If valued, 1d must equal 'CE'
- Fatal: • Must be 9 characters

**FIELD NUMBER:** 12

**POSITION:** 75-83

**LINE REFERENCE NO:** 14h.

---

<b>NAME:</b>	<b>FMR or Exception Rent</b>	
DESCRIPTION:	Fair Market Rent or Exception Rent	
TYPE:	Numeric	
SIZE:	5	
COMMENTS:	Only for voucher, new admission, move or OFTO	
<b>EDITS:</b>	Fatal:	<ul style="list-style-type: none"> <li>• Cannot be blank if 14f equals 'Y', or if 14b (moving to unit) equals 'Y', or if 2a (action) equals '1' (new admission)</li> </ul>
	Fatal:	<ul style="list-style-type: none"> <li>• If valued, 1d must equal 'CE'</li> </ul>
	Fatal:	<ul style="list-style-type: none"> <li>• If 1d equals 'CE' and 2b equals a date equal to or later than 10/01/1999, must be blank</li> </ul>
FIELD NUMBER:	13	
POSITION:	84-88	
LINE REFERENCE NO:	14i.	

---

<b>NAME:</b>	<b>Furniture Included in Purchase Price Indicator</b>	
DESCRIPTION:	Indicates whether the furniture was included with the purchase price	
TYPE:	Alpha	
SIZE:	1	
COMMENTS:	Use 'Y' for yes and 'N' for no	
<b>EDITS:</b>	Fatal:	<ul style="list-style-type: none"> <li>• If valued, 1d must equal 'CE'</li> </ul>
	Fatal:	<ul style="list-style-type: none"> <li>• If valued, must be 'Y' or 'N'</li> </ul>
FIELD NUMBER:	14	
POSITION:	89	
LINE REFERENCE NO:	14j.	

---

**NAME: Monthly Amortization Payment**

**DESCRIPTION:** Monthly amount paid for principal and interest to amortize the purchase price of the manufactured home

**TYPE:** Numeric

**SIZE:** 5

**COMMENTS:** If there is no monthly amortization payment, enter 0; use whole numbers

**EDITS:** Fatal: • If valued, 1d must equal 'CE'

Fatal: • Range: 0-2000

**FIELD NUMBER:** 15

**POSITION:** 90-94

**LINE REFERENCE NO:** 14k.

---

**NAME: Deduction**

**DESCRIPTION:** 15% of Monthly Amortization Payment if furniture was included in the purchase price

**TYPE:** Numeric

**SIZE:** 5

**COMMENTS:** If furniture was not included in the purchase price, put 0; Use whole numbers

**EDITS:** Fatal: • If valued, 1d must equal 'CE'

Warning: • If 14j is 'Y', must equal 14k X .15

Warning: • If 14j is 'N', must equal 0

**FIELD NUMBER:** 16

**POSITION:** 95-99

**LINE REFERENCE NO:** 14m.

---

**NAME:** **Adjusted Amortization**  
**DESCRIPTION:** Amount of the adjusted amortization  
**TYPE:** Numeric  
**SIZE:** 5  
**COMMENTS:** Monthly amortization payment minus the deduction  
**EDITS:** Fatal: • If valued, 1d must equal 'CE'  
Fatal: • If valued, must equal 14k minus 14m. If calculation results in a negative number, must equal 0.  
**FIELD NUMBER:** 17  
**POSITION:** 100-104  
**LINE REFERENCE NO:** 14n.

---

**NAME:** **Utility Allowance**  
**DESCRIPTION:** The allowance for utilities  
**TYPE:** Numeric  
**SIZE:** 3  
**COMMENTS:** Use whole numbers; If none enter 0  
**EDITS:** Fatal: • If valued, 1d must equal 'CE'  
Fatal: • Range: 0-400  
**FIELD NUMBER:** 18  
**POSITION:** 105-107  
**LINE REFERENCE NO:** 14p.

---

**NAME:** **Rent to Owner (Space Rent)**  
**DESCRIPTION:** Monthly rent payable to owner specified in the HAP contract  
**TYPE:** Numeric  
**SIZE:** 5  
**COMMENTS:** Includes required fees and charges for all maintenance and management services, but excludes ongoing utility charges  
**EDITS:** Fatal: • Range: 1-2000  
Fatal: • If valued, 1d must equal 'CE'  
**FIELD NUMBER:** 19  
**POSITION:** 108-112  
**LINE REFERENCE NO:** 14q.

---

**NAME:** **Gross Rent**  
**DESCRIPTION:** The rent to owner plus the utility allowance plus adjusted amortization  
**TYPE:** Numeric  
**SIZE:** 5  
**COMMENTS:** Use whole numbers  
**EDITS:** Fatal: • If valued, must equal sum of lines 14n, 14p, and 14q  
Fatal: • If valued, 1d must equal 'CE'  
**FIELD NUMBER:** 20  
**POSITION:** 113-117  
**LINE REFERENCE NO:** 14r.

---

**NAME:** **Gross Rent minus TTP**  
**DESCRIPTION:** The gross rent minus the TTP  
**TYPE:** Numeric  
**SIZE:** 5  
**COMMENTS:** Use whole numbers  
**EDITS:** Fatal: • If valued, must equal 14r minus 9j if 1d equals 'CE'. If calculation results in a negative number, must equal 0.  
Fatal: • If valued, 1d must equal 'CE'  
**FIELD NUMBER:** 21  
**POSITION:** 118-122  
**LINE REFERENCE NO:** 14t.

---

**NAME: Reserved**

DESCRIPTION: Reserved for future use if instructed by HUD

TYPE: Numeric

SIZE: 5

COMMENTS: Submit blanks unless instructed by HUD

EDITS: Warning: • Must be blank

FIELD NUMBER: 22

POSITION: 123-127

LINE REFERENCE NO: 14u.

**NAME: HAP to Owner**

DESCRIPTION: HAP payment to the owner

TYPE: Numeric

SIZE: 5

COMMENTS: Different for certificate, voucher, and OFTO; See Instruction Booklet

EDITS: Fatal: • If valued, 1d must equal 'CE'

FIELD NUMBER: 23

POSITION: 128-132

LINE REFERENCE NO: 14v.

**NAME: Tenant Rent**

DESCRIPTION: The tenant rent

TYPE: Numeric

SIZE: 5

COMMENTS: Must equal Rent to Owner minus HAP to Owner

EDITS: Fatal: • Must be valued unless 3s equals 'P'

Fatal: • If valued, must equal line 14q minus 14v, plus or minus 5. If calculation results in a negative number, must equal 0.

Fatal: • If valued, 1d must equal 'CE'

FIELD NUMBER: 24

POSITION: 133-137

LINE REFERENCE NO: 14w.

**NAME: Reserved**

DESCRIPTION: Reserved for future use if instructed by HUD

TYPE: Numeric

SIZE: 5

COMMENTS: Submit blanks unless instructed by HUD

EDITS: Warning: Must be blank

FIELD NUMBER: 25

POSITION: 138-142

LINE REFERENCE NO: 14x.

**NAME: Total Number Eligible**

DESCRIPTION: Total number of members of the family eligible for subsidy

TYPE: Numeric

SIZE: 2

COMMENTS: Include family members with citizenship status 'EC', for eligible citizen, or 'EN', for eligible noncitizen, and 'PV', for pending verification.

EDITS: Fatal: • Must be valued if 3s equals 'P' (prorated assistance)

Fatal: • If valued, must equal total of Family Members (3h equals 'H', 'S', 'Y', 'E', 'K', or 'A') who have citizenship codes (3i) of 'EC', 'EN', or 'PV'

Fatal: • If valued, 1d must equal 'CE'

FIELD NUMBER: 26

POSITION: 143-144

LINE REFERENCE NO: 14aa.

<b>NAME:</b>	<b>Total Number in Family</b>
DESCRIPTION:	Total number of members of the family
TYPE:	Numeric
SIZE:	2
COMMENTS:	Total the number of members of the family
EDITS:	Fatal: • Must be valued if 3s equals 'P' (prorated assistance) Fatal: • If valued, must equal the sum of family members (3h equals 'H', 'S', 'Y', 'E', 'K', or 'A') Fatal: • If valued, 1d must equal 'CE'
FIELD NUMBER:	27
POSITION:	145-146
LINE REFERENCE NO:	14ab.

---

<b>NAME:</b>	<b>Proration Percentage</b>
DESCRIPTION:	The percent of the family eligible for subsidy
TYPE:	Numeric
SIZE:	2
COMMENTS:	Use an integer
EDITS:	Fatal: • Must be valued if 3s equals 'P' (prorated assistance) Fatal: • If valued, must equal 14aa divided by 14ab multiplied by 100 Fatal: • If valued, 1d must equal 'CE'
FIELD NUMBER:	28
POSITION:	147-148
LINE REFERENCE NO:	14ac.

---



**NAME:** **Prorated HAP to Owner**  
**DESCRIPTION:** The prorated HA Payment  
**TYPE:** Numeric  
**SIZE:** 5  
**COMMENTS:** Product of HAP to Owner and the proration fraction  
**EDITS:** Fatal: • Must be valued if 3s equals 'P' (prorated assistance)  
Fatal: • If valued, must equal the product of 14v and 14ac divided by 100  
Fatal: • If valued, 1d must equal 'CE'  
**FIELD NUMBER:** 29  
**POSITION:** 149-153  
**LINE REFERENCE NO:** 14ad.

---

**NAME:** **Mixed Family TTP**  
**DESCRIPTION:** The prorated Total Tenant Payment  
**TYPE:** Numeric  
**SIZE:** 5  
**COMMENTS:** Gross rent minus prorated HAP  
**EDITS:** Fatal: • If valued, must equal 14r minus 14ad, plus or minus 5. If calculation results in a negative number, must equal 0.  
Fatal: • Must be valued if 3s equals 'P' (prorated assistance)  
Fatal: • If valued, 1d must equal 'CE'  
**FIELD NUMBER:** 30  
**POSITION:** 154-158  
**LINE REFERENCE NO:** 14ae.

---

NAME:	<b>Mixed Family Tenant Rent</b>
DESCRIPTION:	Tenant Rent based on proration
TYPE:	Numeric
SIZE:	5
COMMENTS:	Prorated TTP minus Utility Allowance
EDITS:	Fatal: • Must be valued if 3s equals 'P' (prorated assistance)
	Fatal: • If valued, must equal 14q minus 14ad. If calculation results in a negative number, must equal 0.
	Fatal: • If valued, cannot exceed 2498
	Fatal: • If valued, 1d must equal 'CE'
FIELD NUMBER:	31
POSITION:	159-163
LINE REFERENCE NO:	14ag.

---